

	A	B	C	D	E	F	G	H	I
1	LICENSING COMMITTEE BUSINESS PLANNER								
	The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference Number	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3			12 December 2023						
4	Annual Committee Effectiveness Report	To present the Annual Committee Effectiveness Report		Mark Masson	Governance	Commissioning	GD 8.5		
5	Taxi Demand Survey (including Review of Taxi Ranks)	The Committee on 6/9/22 agreed to defer the Taxi Demand survey for a period of 12 months. The survey will be instructed within that period and the results reported to committee on 8 November.		Sandy Munro	Governance	Commissioning	16.3	D	Delayed due to procurement issues - estimated April
6	Taxi Fleet Composition	The Licensing Committee on 15/3/23 agreed that a report on the options for a mixed taxi fleet be brought to Committee at its meeting on 6 September 2023		Sandy Munro	Governance	Commissioning	16.3	D	Delayed for further discussion with the trade - Feb/Apr
7	Taxi Driver Training	Licensing Committee 19/2/19 agreed to instruct the Chief Officer – Governance to continue to investigate training programmes for taxi and private hire drivers and report back to the Committee in this regard as and when appropriate.	On 6/9/23, the Committee noted the reason for the delay on the planner as follows:- that Officers were still working on finding viable options for training providers. It was hoped that a report would be submitted to the next meeting in December.	Sandy Munro	Governance	Commissioning	16.3	D	Discussions ongoing with training providers - Feb.
8	Short Term Lets Application - Licensing Process	The purpose of this report is to advise members on the recent issues surrounding Short Term Lets Applications and to agree a way forward to consider these and other urgent and/or deferred applications		Mark Masson	Governance	Commissioning	16.3		
9			21 February 2024						

